CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Assistant Attorney General

AARON D. FORD
Attorney General

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA

OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

SENIOR DEPUTY ATTORNEY GENERAL
PUBLIC SAFETY DIVISION

The Public Safety Division in the Nevada Office of the Attorney General (OAG) is seeking an experienced attorney to represent the Nevada Department of Corrections (NDOC) and its current and former employees in civil litigation before federal and state courts. This Senior Deputy Attorney General position combines substantive litigation responsibilities with opportunities to assist Division leadership in coordinating the work of Deputy Attorneys General and administering the Division's legal operations.

Justice is our job.

Duty Station: Carson City, Nevada, with occasional travel, including out-of-state travel.

Gross Salary: Up to $151,108.00 Employee/Employer or $127,651.51 Employer-Paid. Salary placement depending upon experience.

Benefits: Employees of the Nevada Office of the Attorney General are eligible to participate in the State of Nevada's Group Health Insurance program administered by the Public Employees' Benefits Program (PEBP) and the Nevada Public Employees' Retirement System (PERS), among other benefits including 12 paid holidays a year and paid annual, sick, and family leave.

Position Status: Full-time, FLSA-exempt, unclassified position serving at the pleasure of the Attorney General. Employment is contingent upon successful completion of a background check.

Position Summary: The Senior Deputy Attorney General represents NDOC and its current and former employees in civil litigation in federal and state courts. Primary responsibilities include legal research and analysis; reviewing civil litigation matters; drafting pleadings, motions, memoranda, and briefs; preparing for court proceedings; and presenting oral arguments. In addition to managing an active litigation practice, the attorney assists the Chief Deputy Attorney General of the Public Safety Division with the day-to-day administration of the Deputy Attorneys General assigned to the Division. The successful applicant will exercise independent legal judgment, manage competing assignments and deadlines, and collaborate effectively with Division leadership, agency clients, and colleagues.

Minimum Education and Experience: Graduation from an accredited law school and a minimum of three (3) years of experience as a licensed attorney. Applicants must be admitted to and in good standing with the State Bar of Nevada or admitted and in good standing in another U.S. jurisdiction and eligible for limited practice certification in Nevada pursuant to SCR 49.1. A valid driver's license is required at the time of appointment.

Position-Specific Qualifications: Current or recent experience reviewing civil cases, drafting briefs, and presenting oral arguments is preferred. Trial and civil rights litigation experience is particularly desirable. Working knowledge of federal and state constitutional law, rules of evidence, and applicable local court rules and procedures is highly desirable. Applicants should demonstrate advanced legal analysis and persuasive written advocacy; the ability to independently evaluate complex litigation matters, develop sound legal strategies, manage competing priorities, and exercise sound professional judgment; and the professionalism and leadership needed to work effectively with attorneys, agency representatives, and court personnel.

Essential Functions and Skills Required: The Senior Deputy Attorney General must exercise independent legal judgment and initiative; conduct thorough legal research and analysis; draft briefs and other substantive legal work product; prepare for and appear in court; and manage assigned litigation matters and deadlines. The position also supports Division leadership in coordinating attorney assignments, managing operational priorities, and promoting the effective administration of assigned legal matters. The successful applicant must communicate clearly and professionally with courts, opposing counsel, agency clients, colleagues, and other stakeholders; demonstrate planning, organization, accountability, ethical conduct, punctuality, and leadership; and work effectively without continuous supervision following appropriate training. Proficiency with technology commonly used in legal practice, including legal research, word processing, videoconferencing, and case-management applications, is required.

Physical Demands and Work Environment: Work is primarily performed in a professional office setting and requires use of standard office equipment; review of printed and electronic legal materials; and effective communication in person, virtually, and by telephone. Attendance at meetings, hearings, and court proceedings and travel, including occasional out-of-state travel, may be required. The position may require extended hours to meet court schedules and filing deadlines. Reasonable accommodation is available to qualified individuals consistent with applicable law.

Additional Benefits of the Position Include:

- Substantial professional autonomy once trained;
- Meaningful trial and courtroom experience, with opportunities to develop and exercise leadership skills;
- Compressed work schedule options, subject to operational needs;
- Annual bar dues reimbursement after the first year of employment;
- Eligibility for limited practice certification for up to two years under SCR 49.1 for qualifying attorneys admitted and in good standing in another U.S. jurisdiction; and
- Eligibility for Public Service Loan Forgiveness.

This announcement lists the major duties and requirements of the job and is not an all-inclusive summary. A successful applicant is expected to develop job-specific skills and perform additional job-related duties as assigned.

Send a cover letter, resume, writing sample, and professional references to Chief D. Randall Gilmer at dgilmer@ag.nv.gov and Supervising Legal Secretary Diane Resch at dresch@ag.nv.gov. Interested applicants are encouraged to apply as soon as possible, as a hiring decision may be made at any time during the recruitment process.

The Nevada Office of the Attorney General (OAG) is committed to Equal Employment Opportunity and Affirmative Action in the recruitment and employment of its workforce and does not discriminate on the basis of race, color, national origin, religion or belief, age, disability, sex, sexual orientation, gender identity or expression, pregnancy, domestic partnership, genetic information, or any other status protected by applicable law. The OAG provides reasonable accommodations to qualified individuals with disabilities throughout the application and selection process and in employment. Applicants who require a reasonable accommodation during the recruitment process may contact the OAG Human Resources for assistance.